

WALTON COUNTY PUBLIC SCHOOLS
LOGANVILLE HIGH SCHOOL
2017-2018 STUDENT HANDBOOK



WALTON COUNTY SCHOOL DISTRICT

"In Pursuit of Excellence"



LOGANVILLE HIGH SCHOOL
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GENERAL INFORMATION AND PROCEDURES

Parent, Teacher, Student Organization (PTSO)

PTSO is a very active organization in our school. The PTSO provides additional services to our faculty and staff all during the school year. Membership dues will be assessed each year. Joining the PTSO will enable you to become more actively involved in your child's school. Officers are as follows: **Jennifer Morrow** (President), **Wendy Becton** (Vice President), **Gina Holcomb** (Treasurer), **Stephanie Boyd** (Secretary), **Janice Brock** (Liaison), **Charlotte McDonough** (Volunteer Coordinator) and **Lori Dillard** (Membership Coordinator). Being a part of PTSO all four years of high school makes students eligible for PTSO scholarships.

loganvillehighptso@gmail.com

Media Center

The Media Center serves as an information hub for the school. They provide access to technology and print resources to support the needs of our students, staff, and community. The Media Center has over 11,000 items available for checkout, including print, ebooks, test prep study guides, and career resources. In addition to these materials, students have access to 40 student computers and the "Chromebook Clinic" where they can get assistance from the Chromebook tech students and the media specialists. The Media Center is also home to the LHS School Store, the FIRE Book Club, and the Helen Ruffin Reading Bowl Team. The Loganville High School Media Center is a great place to start research, check out a page-turner, work on class assignments, get help with your electronic devices, and much more. The Media Center is open Monday-Friday, from 7:10 a.m. to 3:30 p.m. For more information, go to

www.lhsmediacenter.com.

WALTON COUNTY PUBLIC SCHOOLS Acceptable Use Policy - Administrative Regulations

PURPOSE: Walton County School District provides all students and staff access to the Internet, network resources, and computing devices at designated graded levels as a means to promote achievement and provide diverse opportunities during the educational experience. This policy provides guidelines and information about the limitations that the school imposes on the use of these resources. In addition to this policy, the use of any school computing device, also requires students to abide by the WCSD Technology Use Guidelines as stated in the Student Code of Conduct. Additional rules may be added as necessary and will become a part of this policy.

It is the purpose of this list of guidelines to ensure that all persons who use WCSD technology resources, both students and employees, use these valuable resources in an appropriate manner.

TERMS OF THE REQUIRED USE AND INTERNET SAFETY POLICY

Specifically, the student:

- Will adhere to these guidelines each time the Internet is used at home and school.
- Will make available for inspection by an administrator or teacher upon request any messages or files sent or received at any Internet location. Files stored and information accessed, downloaded, or transferred on district-owned technology are not private.
- Will use appropriate language in all communications, avoiding profanity, obscenity, and offensive or inflammatory speech.
- Understands that Cyber Bullying such as personal attacks and/or threats on/against anyone made while using district owned technology to access the Internet or local school networks, is to be reported to responsible school personnel. Rules of netiquette should be followed conducting oneself in a responsible, ethical and polite manner.
- Will follow copyright laws and should only download/import music or other files to a district owned technology that he/she is authorized or legally permitted to reproduce, or for which he/she has the copyright.
- Will never reveal identifying information, files, or communications to others through email or post to the Internet.
- Will not attempt to access networks and other technologies beyond the point of authorized access. This includes attempts to use another person's account and/or password.
- Will not share passwords or attempt to discover passwords. Sharing a password could make you liable if problems arise with its use and make you subject to disciplinary action.
- Will not tamper with computer hardware or software, attempt unauthorized entry into computers, or vandalize or destroy computing devices or computer files. Damage to computing devices may result in felony criminal charges.
- Will not attempt to override, bypass, or otherwise change the Internet filtering software or other network configurations.
- Will not make use of materials or attempt to locate materials that are unacceptable in a school setting. This includes, but is not limited to, pornographic, obscene, graphically violent or vulgar images, sounds, music, language, video, or other materials. The criteria for acceptability is demonstrated in the types of material made available to students by administrators, teachers, and the school media center. Specifically, all district owned technologies should be free at all times of any pornographic, obscene, graphically violent or vulgar images, sounds, music, language, video or other materials (files).
- Will keep computing devices secure and damage free. Each device is issued with a protective case.
- Will back up data and other important files regularly. WCSD will at times maintain the devices by imaging. All files not backed up to server storage space or other storage media will be deleted during these processes. Students and staff are ultimately responsible for backing up all personal files on their own storage media.

Follow these general guidelines for school issued devices. Do not...

- peel off the Chromebook barcode or identifying labels
- add any stickers, drawings etc. on the Chromebook
- leave the Chromebook unattended
- loan your Chromebook or charger to anyone...you should be the only one who uses your Chromebook
- allow pets near your device
- eat or drink while using the Chromebook or have food or drinks in close proximity to the device
- carry the Chromebook while open
- carry the Chromebook by the screen
- put anything heavy on top of the Chromebook
- leave the device in a vehicle
- remove the keyboard keys
- leave the Chromebook on a bed or sitting area
- leave the Chromebook on the floor
- leave the Chromebook near the edge of a table or desk
- leave the Chromebook outside or use near water such as a pool
- leave objects on the keyboard....make sure the keyboard is clear before closing the lid (e.g. pens, pencils, earbuds, phone, etc.)

Personal Items

Students should not bring personal items of value to school. The school is **NOT** responsible for any lost, stolen, or damaged personal items.

Visitors

Students are not allowed to bring visitors to school without prior administrative permission and must provide a 24-hour notice. Parents are always welcome and encouraged to make appointments to see teachers, administrators, counselors, or to visit classrooms. **** Note** all visitors to the campus must first check in at the main office.** Persons found on campus without office permission will be considered in violation and will be asked to leave or face criminal ramifications. Parents and guardians only are permitted to visit and eat lunch with students.

Deliveries to School

Students attending Walton County Public Schools **are not allowed** to receive deliveries at school from vendors or their locations. This includes, but is not limited to flowers, gifts from any shops, food deliveries, birthday cakes, or articles of clothing (unless it is to correct dress code issues). All deliveries will be returned to the vendor.

Parents and guardians are allowed to bring school supplies such as notebooks, pencils/pens, paper, textbooks, etc., as well as articles of clothing and lunch to their child **on an emergency basis**. Students are expected to be prepared for school every day, which should minimize the

number of parent deliveries. These deliveries will be set on a table in the lobby for students and students will collect them during class changes and lunch times. The school is not responsible for any items that are dropped off and then go missing. Students will not be called up to the front office/lobby to pick up items.

The administration of LHS reserves the right to limit the number of deliveries and to discontinue this privilege for students who abuse the policy.

Students Left on Campus

The school is **NOT** responsible for students left on campus before 6:45 a.m. and after 3:15 p.m. unless they are participating in a teacher supervised extracurricular activity. Any student who remains on campus and unsupervised after 3:00 will be subject to disciplinary actions. All students waiting for a ride need to wait outside of the building in the front student pick up area. Students remaining on campus, and who are not under the direct supervision of a Teacher, Coach, Club Sponsor, or other LHS Staff, will be considered out of area and trespassing on school grounds. The student may receive an administrative referral and/or be charged with trespassing. (See WCPS Student Code of Conduct section 2.22 and 2.26).

Students who are attending Loganville High School on a Permissive Transfer are to provide their own transportation to and from school. Permissive Transfers may be revoked at any time if the parent or student cannot provide a consistent and timely mode of transportation.

Chromebooks and Textbooks

Students are expected to care for their Chromebooks, textbooks, and other school property in a manner that will prolong their usefulness. Loss, unusual wear, or destruction of school property will result in the student being charged a replacement fee.

It is each student's responsibility to return materials and textbooks to issuing teachers. Lockers will be cleaned out at the end of the year, and schoolbooks and materials retrieved through this process will not be considered returned by the individual students to whom they were issued. Students who fail to clear outstanding fines because of a failure to return all materials assigned to them, will not receive grade reports or transcripts, and class schedules may be inactivated. In addition, students who fail to return their textbooks will not be allowed to take their semester exam until the textbook has been returned or paid for. Students failing to return all materials may not be able to participate in extracurricular programs.

Debts/Holds

Students are financially responsible for or damaged Chromebooks, textbooks, Media Center books, school-issued uniforms, cafeteria charges, fund-raising products, etc. Such debts should be paid immediately. New textbooks or any other materials/devices may not be issued until lost or damaged items are paid for or arrangements made for payment. No parking permits will be issued to students who owe books or fines. Seniors who fail to clear all fines will not be allowed to participate in the graduation ceremonies.

Lockers

The Student's Advisor will issue lockers. Students must accept full responsibility at all times for the content of their lockers. Lockers may be searched by the administration at

any time. The locker fee will be \$5.00 per student per year. Excessive damage or abuse to lockers may require additional costs to the student. Students may use their personal locks. An administrator will rent locks for \$1 during lunch and sell locks for \$5. Locks not purchased will be returned at the end of the school year. A lost lock will cost \$5.

Property Searches

Cars on campus, school lockers, book bags, personal belongings, electronic devices, and students are subject to being searched by school authorities at any time.

School Telephone

Students may use the office phone in an emergency; however, not during class time.

ADAP Cards

Any student needing to replace a lost or stolen ADAP Card will be charged a \$5.00 processing fee.

Student Parking

Students who have valid driver's licenses and proof of insurance must **purchase** parking permits if they wish to park on campus. Students may only park in the student parking area. Spaces designated for staff use are for staff use only. Students may not park in these spaces under any circumstances and may be subject to disciplinary action if they do so. In addition, the spaces marked "VISITOR" are not for student use. After parking their vehicles, students are to leave the vehicles and come into the building. Students are not to go to their vehicles during the school day without prior approval.

Reckless driving will not be tolerated. Students who abuse their parking privileges will be subject to disciplinary action and may include:

- Warning stickers applied to windshields of improperly parked cars.
- Repeated infractions may result in disciplinary actions (1.10).
- Ultimate revocation of parking privileges for any period, ranging from (five) 5 days to the rest of the year.
- Students can lose driving privileges if they do not pay their debts or fines in a timely manner.
- Towing

Students who leave campus in their vehicles without permission may have their parking privileges revoked for the remainder of the school year. Students who purchase parking permits during the first semester and fail to meet the academic standard of passing three out of four classes may have their permits revoked for remainder of the school year. Students who continue to park on school property after their permit has been revoked will have their vehicles towed at the owner's expense. Vehicles found improperly parked or without a valid parking permit will also be towed at the owner's expense. Parking violations may result in parking privileges being revoked for the remainder of the semester. Parking permits are available for purchase from the school. Students who wish to purchase parking permits must fill out an application form

complete with parental signature and submit this form with payment. Seniors will be given first priority in purchasing permits. Underclassmen permits will be sold on a first-come, first-served basis. Student must pass three out-of four classes in the previous spring semester.

**“DRIVING AND PARKING A CAR on SCHOOL GROUNDS IS A PRIVILEGE”
Any student whose parking privileges are revoked for any reason will
not be entitled to receive a refund of parking fees.**

ATTENDANCE

Checking Out of School

To check out of school, a written request signed by the parent or legal guardian must be brought to the office **before 7:30 AM for verification**. The note must contain the following information:

1. Student’s full name, student’s advisor, student number and date
2. Exact reason for checking out
3. Phone number at which parent or guardian can be reached during the morning. **If the parent cannot be reached by phone, the student will not be permitted to leave.**
4. Any student checking out must sign out at the front reception desk after providing the receptionist with an approved check out slip from the attendance clerk.
5. Students leaving school without properly signing out will receive a **disciplinary referral for leaving campus without permission.**
6. No student will be allowed to check out based on a phone call, email, or faxed note without an administrator approval.
7. **Once on campus**, students may not leave school grounds without following proper check-out procedures.

Tardiness

If checking in late, all students MUST sign in with the front office staff.

1st period: All students must be in class by 7:30 A.M. each day. All students arriving after 7:30 A.M. without an Excused Tardy Slip will be counted as tardy.

2nd, 3rd, and 4th periods: All students must be in class when the tardy bell stops ringing. All students arriving after the tardy bell stops ringing, without an Excused Tardy Slip, will be counted as tardy.

The following dispositions will be used in dealing with tardiness:

1st-3rd Unexcused Tardies	Warning
4th – 6th Unexcused Tardy	After-School Detention
7th + Unexcused Tardies	Student will receive an Administrative Referral and may be assigned ISS, OSS, Saturday School, Administrative probation, and/or loss of Parking Privileges.

Absences

Students must be in classes for one-half day to be counted as present.

Poor attendance is a major cause of a lack of student success in school. Please see that your child is in school every day possible and remains in school the entire day. Requests for early dismissal should be made only when an emergency exists.

After **any** absence from school, the student must bring to school a written excuse signed by a parent or guardian. The statement should give the reason and list the date of absence as well as the student advisor's name and student number. The student should present the excuse to the attendance clerk upon returning from an absence. **Doctor's Excuses will be accepted at any time. Other excuses will only be accepted within 3 school days following return from an absence.** The attendance office may contact parents by phone to verify reasons for absence and to promote communication between the school and the home. All notes are kept on file in the office and are NOT returned to the student.

All serious illnesses, doctor's notes, surgery, injuries due to accidents, etc. should be brought to the attention of the school nurse. Any diagnosed illness such as strep throat, mononucleosis, flu, conjunctivitis, etc. requires a note from the doctor allowing the student to return to school. This note should be given to the school nurse when the student returns to school.

It is the student's responsibility to arrange with teachers to make up all work missed during an absence. Make up work for one day's absence must be turned in within two days of returning to school. Make-up work for longer absences must be completed within five (5) school days of the student's return to school, unless the school principal or the assigning teacher allows the student additional time to complete such makeup work. It is the responsibility of the student to arrange a time convenient for the teacher to receive any assignments immediately upon their return to school.

Parents may request work for sick children **after 3 consecutive absences** have accrued. Pickup of all collected assignments can be arranged through the nurse's office with a 24 hour notice, and can be retrieved at the front reception desk.

Students who encounter long-term illness may be eligible for the **Hospital Homebound** program and should make application for this program when they anticipate being absent for 10 or more consecutive days. A physician's statement that the student is too ill to attend school for 10 or more days will be required to determine eligibility for the program.

Absences are calculated per Semester and on a Course-by-Course basis.

Students are expected to complete necessary work missed in order to meet standards for the course." A student shall not be absent from school or from any class or other required school hours except for illness or other providential cause, unless with written permission of the teacher, principal, or their duly authorized school official. No student or employee shall encourage, urge or counsel other students to violate this policy.

As permitted under state law and State Board of Education policies, pupils may be excused for the following reasons:

- a) personal illness and when attendance in school would endanger their health or the health of others;
- b) serious illness or death in their immediate family which necessitates absence from school;
- c) mandated order of governmental agencies, including pre-induction physical examinations for service in the armed forces, or by court order;
- d) celebration of religious holidays;
- e) conditions which render attendance impossible or hazardous to their health or safety; and
- f) voter registration or voting, for a period not to exceed one day.
- g) prior permission of principal and consent of parent or legal guardian. (It is the responsibility of the student to secure and makeup all work for this type of absence, not the teacher.)

For perfect attendance purposes, students serving as pages of the Georgia General Assembly shall be counted present on the days missed for this purpose. In addition, students who are present for at least one-half of the instructional day shall be counted present.

Excuses for absences shall be furnished in writing to the school within three school days of return to school and shall be signed by the student's parent or guardian and shall specifically state the reasons for the absence. All excuses will be evaluated by the principal or a designee to determine if the absence is excused or unexcused. The principal has the authority to require additional proof of the legitimacy of the excuse. For example, the principal may require a doctor's statement justifying the absence of the student, and may require proof that the child's condition rendered the child incapable of attending school. Absences due to out of school suspension shall be unexcused. Medical excuses will be accepted when provided. Students are expected to complete necessary work missed in order to meet standards for the course.

A student who has excessive tardies to school and/or to class shall receive disciplinary action according to the Student Code of Conduct.

The principal has the authority to require additional proof of the legitimacy of excessive requests for early checkouts.

Students with excessive tardies and/or early checkouts may be referred to the school social worker for educational neglect.

Cafeteria

The Walton County School District Nutrition Program strives to provide nutritious, affordable and appealing meals to all of our customers. Meals are prepared in a food-safe environment and served in a manner that encourages students to participate in the School Nutrition Program.

School Nutrition employees follow menus and prepare meals according to standardized recipes to ensure that students receive meals that meet current USDA menu planning guidelines (found in the Health Hunger Free Kids Act of 2010).

Meal prices are as follows:

Breakfast

Student paid: \$1.25

Student reduced price: \$0.30

Adult: \$2.00

Lunch

MS-HS student paid: \$2.50

Student reduced price: \$0.40

Adult: \$3.60

The Breakfast line will close at 7:25 each morning. Students arriving in line after that time will not be served breakfast.

ACADEMICS

Honor Code

WCPS recognizes honesty and integrity as being necessary to the academic function of the school. The following regulations are in place in the interest of protecting the fairness and validity of our schools, grades, and degrees and to help students in developing standards and attitudes that are appropriate to our society.

1. No student should give or receive help on an essay, lab report, test, or other assignment included in any class offered by the school without permission from the teacher and/or administrator.
2. No student should take or share any materials pertaining to the day-to-day conducting of a class, including, but not limited to, tests, lab equipment, roll books and teacher's edition textbooks without permission from the teacher and/or administrator.
3. No student shall take, sell, give, or lend any material that contains the questions or answers to any quizzes or tests in any class offered by the high school without the permission of the teacher and/or administrator.
4. **Plagiarism is prohibited.** Essays, term papers, tests, and other similar requirements must be the work of the student submitting them. When direct quotations are used, they must be correctly acknowledged using the defined citation style of the class.

5. Failure of any student to abide by the principles set forth in this Honor Code will be subject to disciplinary action and/or academic penalty as prescribed by the teacher.

Curriculum

WCPS offers a varied curriculum that is continually refined and updated to meet the needs of our students. Following the tenets of the Learning-Focused Schools initiative, students will be asked to work towards mastery of a defined set of essential objectives in all of their coursework. Learning will be expected to go beyond simple recall.

Grading System: (90-100 = A) (80-89 = B) (70-79 =C) (Below 70 = F)
Credits Needed for Grade Classification

To Be Promoted To:	Units Needed:	Units Needed to Graduate
Grade 10	6	28 Units (Max. possible = 32)
Grade 11	13	
Grade 12	20	

EOCs/CFAs

All students enrolled in Ninth Grade Literature, American Literature, Coordinate Algebra, Analytical Geometry, U.S. History, Economics, Physical Science, and Biology are required to take the EOC for that subject in order to earn credit for the course. The student’s EOC score will count 20% of the total grade for the course and will serve as the final exam for the class. These tests are administered at the end of each semester.

Final exams cannot count more than 20% of the final grade for a course. NO student can exempt final exams – final exam exemptions are a thing of the past.

Senior Capstone Project

In an effort to provide all students with an education that leads to being college and career ready, students will participate in a career- related Capstone Project. Reflecting on who they are and what they want to do, the Capstone Project provides students with the opportunity to explore a career of personal or professional interest and address the latest trends or issues through focused study and applied research. Capstone Projects will be completed through the student’s Economics course.

Earning a Diploma/Graduation Policy

See matrix on page 12. Only those students who qualify to receive a diploma will be allowed to participate in the Graduation Ceremony. Students who do not meet these requirements may participate in the following school year’s ceremonies if they have met the requirements by 12:00 noon the day prior to graduation.

Senior Information - Graduation

In order to participate in the Commencement exercises, seniors must participate in all graduation rehearsals. No exceptions will be made. The principal will make the decision to dismiss seniors at the end of rehearsal. Seniors will not be allowed to participate in the Commencement Ceremony if they have not met all graduation requirements.

Year entered high school	2012-2013 and after
Class of	2017 and after
Diploma types	One Common Diploma
Credits needed to graduate	28
English	4 Credits: 9 th Grade Literature 10 th Literature American Literature (11 th grade) British Literature (12 th grade)
Math	4 Credits: Algebra (9 th grade) Geometry (10 th grade) Algebra II (11 th grade) Approved 4 th math course
Physical Fitness and Health	1 Credit: 1/2 credit of Physical Education 1/2 credit of Health
Science	4 Credits: Biology (9 th grade) Chemistry (10 th grade) Physics (11 th grade) Approved 4 th science course
Social Studies	4 Credits: World History (9th grade) US History (10th grade) Government (11th or 12th grade) Economics(11th or 12th grade)
Fine Arts/Foreign Language/CTAE (Career/Technical/Agriculture)	4 Credits from any of the following areas: Fine Arts Foreign Language* CTAE *2 of the same foreign language if going to a 2-year or 4-year college in Georgia
Other Electives	7+ Credits: Additional classes from Fine Arts, Foreign Language, and CTAE Physical Education courses Academic Electives Christian Learning Center (CLC)
Testing	EOC counts 20% of total grade CFA counts 10% of total grade

Move On When Ready (MOWR)	MOWR allows high school students to earn college credit while working on their high school diploma. Students may attend a 2-year, 4-year or technical college and may participate in degree level or non-degree level courses in the five main academic areas (English, math, science, social studies and foreign language), as well as electives, career, technical and agricultural offerings.
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**Above listed requirements are for WCSD and LHS
Consult your high school counselor for more information.**

Student Recognition Program

The student recognition program is designed to reward and recognize those students who excel academically or who exhibit significant improvement in academics, behavior, attitude, and/or attendance. This program is just one way the school encourages students to work to their potential and put forth their best effort in all that they do. Examples of student recognition programs include, but are not limited to, Hero Card Program, Student of the Semester, Senior Awards Night, and Individual Awards Night.

During graduation the following honors will be recognized: BETA, Honors' Graduates including National Honor Society and Governor's Honors, and any other academic honors. No other cords or graduation regalia will be permitted.

Athletics and Extracurricular Activities and Contests

Interscholastic activities are a very important part of any high school program. Students who participate increase their leadership and social skills and learn to work in harmony with others. They help create greater school spirit among faculty and the student body. Students participating in interscholastic activities must meet the requirements of the Georgia High School Association (GHSA).

Reports Cards

Grades are available through Infinite Campus, WCPS's program for disseminating grades. The semester grade is recorded on the student's permanent record, which is kept in the office and used to compute the student's grade point average and to figure eligibility status under Georgia High School Association guidelines. Students who have unreturned or damaged materials (Chromebooks, textbooks, uniforms, Media Center books, etc.) or other outstanding debts to the school will not have their report cards released until all debts are cleared.

Intersession

Opportunities will be offered at the end of the 1st and 2nd semesters for students who have **65 – 69 in core classes** (English, Math, Science, and Social Studies) for grade improvement up to a 70. October and February Intersessions are math only for grade improvement.

Schedule Changes

Last school year the counselors met with all students individually to enroll them in their courses for the 2016-17 school year. At the end of the school year, students were given their schedule and had the opportunity to make any necessary changes. With the scheduling process complete, changes to a schedule will only be made for one or more of the following:

- You have already received credit for a class shown on your schedule.
- You are not scheduled for 8 classes.
- A class on your schedule requires a prerequisite and you have not passed the prerequisite.
- You have all elective classes OR all core (LA, SS, SC, MA) area classes in the same semester. Foreign Language is an elective.
- You are an official senior and must have a course to graduate.

If you need to change a course based on one of the above-listed reasons, please email your counselor with your request. Be sure to include the course you need to change, the reason why, and what course you need to add.

Advisement

The Advisement Program is a program that is used to enhance the high school experience. Each student will be assigned a faculty adviser who, along with the guidance counselors and classroom teachers, will assist the student in making decisions about courses of study, post-secondary considerations, career choices and monitoring academic achievement. Advisement will meet weekly to engage in grade-specific activities that are designed to make high school meaningful outside of the academic realm.

DISCIPLINE PROGRAMS

After-School Detention

After school detention is a study hall assigned by a teacher or administrator for Level I offenses. The program is offered on Tuesdays, Wednesdays, and Thursdays for an hour (2:50-3:50) after school. Non-attendance for an after-school detention will result in an Administrative Referral. Disciplinary Action can include ISS, OSS, or other measures determined appropriate by the administrator.

Saturday School

Saturday School is a working detention held on Saturday mornings 8:00-12:00. Students participating in the program spend four (4) hours performing outside clean-up activities. Students who are late to Saturday School or who do not follow the instructions of the Saturday School supervisor will be dismissed from and face further disciplinary action. Failure to attend an assigned Saturday School will result in ISS. Transportation must be provided by students/parents.

In-School Suspension Program (ISS)

The In-School Suspension Program (ISS) is a discipline approach that utilizes the removal of a student from the regular school setting to a supervised setting away from the mainstream of regular school routines. ISS is assigned for up to ten days for misconduct or for disruption to the learning environment.

All students begin ISS with an orientation. This orientation examines the expectations and rules of the program. A student's behavior in ISS determines if additional days must be served beyond the original assignment or if the student must be suspended Out-of-School (OSS). Students and parents must understand that ISS is an alternative to OSS and that repeated referrals to ISS are an indication that a student's inappropriate behaviors are not being corrected.

Students are counted present for the time they attend ISS, and they receive assignments from each of their teachers that, as closely as possible, reflect what other students are doing in regular classes. Assignments are counted for credit. The ISS teacher will also have materials for remediation or enrichment that can be used when low achievement is contributing to students' behavioral or adjustment problems. In the event that certain assignments or tests are not suitable to be given in ISS, the student will be afforded opportunities to complete these under the supervision of the classroom teacher. Students must properly complete all assignments provided by the teachers and, if applicable, additional assignments given by the ISS teacher, and serve all assigned days before they may return to regular classes. If assignments are not completed another day of ISS MAY be assigned.

Any time missed from ISS due to absence, checking out, arriving late, etc., must be made up before a student is released back to regular classes.

Further guidelines:

- Students' phones will be held by the ISS teacher during the day while students are in ISS.
- Chromebook use is allowed but should be limited to class assignments, not gaming, social media, etc. Any students not adhering to this policy may have their Chromebooks confiscated.
- All students are expected to be working on an assignment while in ISS. Sleeping is not allowed.
- Inappropriate behavior while in ISS will be dealt with by the teacher ranging from warnings to notification of an administrator. Any students who choose not to follow the requests of the teacher will be assigned OSS and asked to complete their ISS after the OSS is served.
- Students who come to ISS out of dress code will receive another referral for this infraction.

Out-of-School Suspension (OSS)

Out-of-School Suspension (OSS) is a discipline approach that utilizes the removal of a student from all classes and activities of the school. Students under OSS are not to be on campus unless they are accompanied by a parent/guardian and report to the office. Students under OSS who come on campus without the express permission of the administration will be referred to local

law enforcement officials as trespassers. Students under OSS are not allowed to attend any WCPS extracurricular activity.

Prohibited Items

A. The following items are expressly forbidden at all times and will be confiscated immediately with possible legal action taken against the person(s) found to be in possession:

Firearms of any kind (to include ammunition)	Knives, box cutters, or other sharp objects
Fireworks or explosives	Drugs, alcohol, or other controlled substances, including prescriptions and over-the-counter medicines
Tobacco products or paraphernalia	Lighters, matches, smoking paraphernalia
Obscene items, books, magazines, pictures, etc.	Water pistols or balloons
Laser pointers, pepper spray, mace	Gang-related objects, symbols, drawings, clothing, etc.
Animals/pets	Toys

- B. Any prohibited items found on a person, in belongings, or in a vehicle are the responsibility of the student in possession of the belongings and/or vehicle.
- C. Students are to notify school staff immediately when prohibited items are found in the school or on the school grounds. Students are advised not to handle these items.
- D. Any prohibited item that is confiscated from a student will be returned to the parent unless the item is turned over to local law enforcement in accordance with state and local mandates.
- E. Students are not allowed to sell any items, food or non-food, at school during the school day without prior approval of an administrator.
- F. Students are advised that the administration has the legal authority to conduct a search of students, their lockers, their possessions, and their automobiles when on school grounds. The administration is required to have only a “reasonable suspicion” to conduct such searches. Students failing to comply with school officials in conducting such searches will be turned over to law enforcement authorities.
- G. Students are advised that any adult employee of the Walton County Public School system, including custodians, cafeteria workers, bus drivers, paraprofessionals, school secretaries, substitute teachers, as well as regular teachers and administrators, **has the right to give reasonable instructions to students and expect these instructions to be carried out.** Failure to carry out reasonable instructions will result in serious disciplinary action.
- H. In a continuing effort to maintain drug-free schools, school officials will work cooperatively with local police in soliciting and allowing drug dogs to search vehicles and/or lockers.

Reward Program

Loganville High School has a reward incentive for students who have first-hand knowledge of students possessing drugs, tobacco, or weapons; this includes drug paraphernalia. Rewards are as follows: \$25 for tobacco and \$100 for drugs and weapons, IF these items are found to be on

the accused student(s). Students should report any offenses to their grade level assistant principal or the school resource officer. Students' names will remain confidential.

Cell Phones/Electronic Communication Devices and Other Electronic Devices Used By Students

“If possession of an electronic communication device by a student in school is permitted, the local board policy shall not permit the use by a student of any personal electronic communication device during classroom instructional time.” (O.C.G.A. 20-2-1183 (2009)). Students may possess and use electronic communication devices in accordance with the following rules and procedures:

- a) Students may use Cell Phones/Electronic Communication Devices and other Electronic Devices that ***are not otherwise restricted***, during the following times: before and after school, during class changes, and during scheduled lunch periods.
- b) Students ***may not use*** Cell Phones/Electronic Communication Devices and other Electronic Devices during instructional time and other times that may interfere with the educational mission of the school or if they pose a safety hazard. (To include but not limited to Test Sessions, Advisement, assemblies, fire or inclement weather drills, etc.). ***Electronic Devices must be turned completely off (not on silent or vibrate mode) and should not be visible during instructional time.***
Exception: device is used as an instructional tool as approved by the teacher.
- c) The use or display of an electronic device during restricted periods will result in progressive disciplinary action by teachers/administrators.
- d) Taking pictures or videos and making audio recordings of students, teachers, administrators, or other WCPS personnel ***is prohibited at any time*** without the expressed written permission of the principal or an administrator.
- e) No text messaging or e-mailing is allowed during instructional time unless used as an instructional tool as approved by the teacher. ***Parents/Guardians are to refrain from calling/emailing/texting their child during instructional time. Students are subject to disciplinary action in the event they are contacted during instructional time by a parent or anyone else via cell phone.*** In the event of an emergency, the parent/guardian may contact the student via the school's phone system, 678-684-2880.
- f) The use of any electronic device to cheat, or otherwise falsify student work or official records, will result in an Administrative Referral and may result in a penalty of ISS, OSS, or expulsion from WCPS.
- g) The inappropriate use of any electronic device in connection to the Internet will result in an Administrative Referral and may result in a penalty of ISS, OSS or expulsion from WCPS.
- h) This Policy includes but is not limited to cell phones, iPods, any gaming device, Chromebooks, iPads, cameras, etc.

The principal has the right to modify or revoke the terms and conditions for the possession and use of Cell Phones/Electronic Communication Devices and other Electronic Devices at any time. Changes to this policy will be communicated through daily school announcements and will be posted on the Loganville High School Website.

Loganville High School Dress Code

Walton County Board of Education Policy JCDB states students are to dress in a manner that is reasonable and not distracting to other students and teachers. Any dress of an extreme nature will not be tolerated.

The following guidelines are the regulations that support WCPS Policy JCDB:

1. Students must be in compliance as they go about their normal school routines.
2. Students may not adjust their clothing in an attempt to correct clothing already deemed unacceptable.
3. Shirts and shoes must be worn at all times.
4. The “3 X 5” Rule (using a 3x5 index card)
 - All dress and skirt lengths will be no shorter than 3” above the knee.
 - All pants, shorts, and gym shorts lengths will be no shorter than 5” above the knee.
 - The highest point of any slit in a dress, skirt, pants, or shorts must be no shorter than 5” above the knee. No exposed skin may show through holes, slits, rips, or tears in clothing higher than 5” above the knee.
5. Skirts, pants, shorts, gym shorts, shirts, and blouses:

Skirts, pants, and shorts must be fastened and worn above the hipbone, fitting at the inseam and at the waistline.	Clothing should not be extremely tight or form fitting as to cause a distraction.
No cleavage shall be visible.	No exposed undergarments are allowed.
Sleeveless shirts/blouses must have a shoulder width fabric or at least three fingers.	No part of the midriff or torso shall be visible.
No sleepwear shall be worn.	No sheer or “see through” clothing shall be worn.
No spandex skirts shall be worn.	
Only slacks, khakis, jeans/denim, and loose cotton or nylon sweatpants may be worn. NO tights, leggings, jeggings, or spandex-style yoga pants unless covered by an appropriate length – to the end of the student’s fingertips.	

6. No head coverings except when used as a headband shall be worn inside the building(s). (To include but not limited to hats, ball caps, visors, bandanas, scarves, knit hats, and hoods). No face coverings shall be worn, including sunglasses used as eyewear.
7. No personal items on a person, book bag/backpack, notebook purse, locker, or vehicle shall contain the following:
 - Suggestive language, graphics, symbols, or slogans.
 - Profane language, graphics, symbols, or slogans.
 - Any references (language, graphics, symbols, or slogans) to drugs, alcohol, tobacco, weapons, or gangs.

- Any references (language, graphics, symbols, or slogans) that can be deemed offensive to others.
 - Any language, graphics, symbols, or slogans that are not in keeping with the values of the community.
8. Any “dress” (clothing, hair color, jewelry, accessories, piercings, etc.) determined by an administrator to be of an extreme nature is prohibited and is a violation of the Dress Code.
 9. All Physical Education classes must adhere to the dress code outlined in the PE syllabus. First and fourth period students must adhere to the overall LHS dress code on their way to and from PE.
 10. During school and athletic activities, all students must wear shirts and shoes.
 11. During LHS sponsored events, including dances, student dress must be appropriate. This includes dress length and midriff regulations. These requirements also apply to students’ dates.
 12. LHS administration will make the final decision about Dress Code related issues.
 13. If student is out of dress code in ISS then another day of ISS may be added.

Violations of the LHS Dress Code will result in the following:

• **First Offense:** Offense warning recorded in the front office, student asked to correct the dress code issue in a timely manner, a parent/guardian may be contacted to assist in resolving the dress code issue.

• **Second and Subsequent Offenses:** Offense recorded in the front office, student asked to correct the dress code issue in a timely manner, a parent/guardian will be contacted to assist in resolving the issue. Student will receive an administrative referral and may be assigned ISS, OSS, Saturday School, or other punishment that may be required to avoid repeated violations of the Dress Code Policy.

• **On all levels of Dress Code Offenses:**

- If the student is unable to correct the Dress Code violation in a timely manner, he or she may be placed in ISS for the remainder of the day or until such time as the issue is resolved.
- Upon correcting the Dress Code violation, the student may be permitted to return to his/her scheduled classes.

The principal has the right to modify or revoke the terms and conditions of the LHS Dress Code Policy at any time. Changes to this policy will be communicated through daily school announcements and will be posted on the Loganville High School Website.

Bullying



Bullying, as described in Georgia Law, is prohibited in all Walton County Schools. When a student suspects bullying, they are expected to report the incident to a school staff member immediately. School personnel are mandated to report an incident if they have reliable information that would lead a reasonable person to believe that bullying is occurring. Walton County Schools has developed progressive discipline procedures in order to respond to bullying.

WCPS BOE Policy JC DAG “PROHIBITION OF BULLYING” 7/12/2011

All students have a right to a safe and healthy school environment. All schools within the Walton County School district have an obligation to promote mutual respect, tolerance, and acceptance among students, staff, and volunteers. Student behavior that infringes on the safety of any student will not be tolerated. A student shall not bully, harass, or intimidate another student through words or actions. The school district’s Student Code of Conduct prohibits bullying, harassment, and intimidation and is printed in the student/parent handbook and made available to students, parents, and staff at the beginning of the school year.

The term “bullying” as used in this policy and in the Student Code of Conduct means:

1. Any willful attempt or threat to inflict injury on another person, when accompanied by an apparent present ability to do so;
2. Any intentional display of force such as would give the victim reason to fear or expect immediate bodily harm; or
3. Any intentional written, verbal, or physical act, which a reasonable person would perceive as being intended to threaten, harass, or intimidate that:
 - Causes another person substantial physical or visible bodily harm;
 - Has the effect of substantially interfering with a student’s education;
 - Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
 - Has the effect of substantially disrupting the orderly operation of the school.
4. Retaliation by a student against another who made a bullying report is strictly prohibited. The retaliating student will be subject to a disciplinary hearing with possible Law Enforcement charges filed.

For additional information on Bullying, please visit the Walton County Public Schools website at: www.walton.k12.ga.us

WALTON COUNTY SCHOOL DISTRICT
Student Code of Conduct/Student Agenda Book

The Walton County Board of Education is committed to providing a safe, orderly and productive learning environment for all students. Student behavior is based on respect and consideration for the rights of others. Students are expected to conduct themselves at all times in a manner that will contribute to the school district's mission to ensure that all students learn. Students are expected to:

- **Participate fully in the learning process** – students should report to school and class on time, attend all regularly scheduled classes, remain in class until excused or dismissed, pay attention to instruction, complete assignments to the best of their ability and ask for help when needed.
- **Avoid behavior that impairs their own or other student's educational achievement** – students should know and avoid the behaviors prohibited by the student code of conduct, take care of their books and other instructional materials and cooperate with others.
- **Show respect for the knowledge and authority of teachers, administrators, and other school personnel** – students must obey directions, use acceptable and courteous language, avoid being rude or disrespectful and follow school rules and procedures.
- **Recognize and respect the rights of others** – all students should show concern for and encouragement of the educational achievements and efforts of others.

Violations of the Student Code of Conduct are grouped into three levels (Level I, Level II and Level III). Before determining the level of a violation, the principal or assigned administrator will review the facts and consult with individuals necessary to make this determination. Once the level of the violation has been determined, appropriate disciplinary procedures will be implemented.

For minor classroom disruptions, the teacher will take appropriate in-class disciplinary action and, where appropriate, will contact the student's parent(s) or guardian(s). If the student's behavior does not improve, or the disruption is severe, or when local Board of Education policy or state or federal law has been violated, a referral will be made to the principal or assigned administrator. Misbehavior on the bus may be treated in the same manner as misbehavior in the classroom or on school property. Riding the school bus is a privilege, not a right.

Administrators will follow a progressive discipline process whenever discipline is to be imposed including bus misbehavior. The degree of the discipline to be imposed for any violation, including the first time a student had committed a disciplinary infraction, will be in proportion to the severity of the violation. When considering the discipline to be imposed, administrators will take into account any and all relevant factors to assure that the appropriate degree of discipline is imposed. These factors include: the seriousness of offense, the student's prior disciplinary history as part of the permanent record, the degree of premeditation, impulse of self-defense, the student's age and/or disability, the student's attitude and willingness to cooperate and other mitigating or aggravating circumstances. The principal or designee has the authority to place a student on an Administrative Probation Contract during a parent/guardian conference as a response to progressive discipline prior to taking the student to a disciplinary hearing. School administrators have discretion as to if and when a student is placed on the contract and what the terms of the contract will be. **Parents of Pre-K students are reminded that their children can be disciplined under the Code of Conduct.** Students who exhibit a pattern of violations of the Code of Conduct not resulting in a disciplinary hearing may be placed on administrative probation by a school-level administrator as a means of correcting the student's behavior. In a meeting with the student and parent or guardian, the principal or principal's designee will establish the length and terms of administrative probation which shall be included in a contract signed by the student, parent or guardian and the administrator. Violation of any of the terms of Administrative Probation may result in a disciplinary action, including referral of the student to a disciplinary hearing under code of conduct Rule 3.23.

WCSD's Code of Conduct extends to misbehavior occurring (1) on school property; (2) on a school bus; (3) at a school bus stop; (4) at a school-related activity or event; or (5) traveling under the supervision of a school official to or from a school-related activity or event. Students who engage in off-campus behavior unrelated to a school activity or event may still be subject to disciplinary action if: (1) the student's off-campus conduct could result in the student being charged with an offense which would be a felony if committed by an adult **and** the off-campus conduct either makes the student's continued presence at school a potential danger to the educational environment or disrupts the school environment; or (2) the student's off campus expressive conduct (including, but not limited to, written communication; internet posting; social media; cyber bullying; threats or harassment; and texting) could reasonably be expected to come to the attention of school officials **and** create a substantial risk to the safety of students, staff or others; and/or a risk of substantial disruption to the school, program or school environment.

Also students with school parking permits are reminded that they can have their parking privileges revoked as a consequence of misbehavior. Certain offenses will be referred to the school district's Disciplinary Hearing Officer to determine whether the student should be expelled, suspended or given the option to attend the alternative program. The violations for which referral to the school district's Disciplinary Hearing Officer will be made include offenses listed in Level II which are serious in nature (i.e., offenses resulting in a disciplinary recommendation for long-term suspension, expulsion or given the option to attend the alternative program) and offenses listed in Level III. Parents will be given the option to waive their right to a student disciplinary hearing and accept the school's recommendation for disciplinary action. Information will be shared in the school-level administrative discipline conference concerning the waiver procedure.

Students are reminded that misbehavior at school can negatively affect academic performance. Students are also reminded of restrictions during disciplinary action. Students shall not be allowed to participate in nor attend any school sponsored activities including, but not limited to, school dances, athletics and marching band and are restricted from attending any school events where Walton County students are guests during the period of time that they are being disciplined through an assignment for out-of-school suspension, alternative program or expulsion. Further, the student may not enter any Walton County School District building or onto property owned and/or operated by the Walton County School District. Additionally, students assigned to ISS – awaiting a disciplinary hearing – may not attend programs, events, activities or games. Failure to comply with this restriction will result in the student being arrested for trespassing and could result in expulsion from the Walton County School District. Also, returning RYDC students may be placed in the alternative program up to 20 days as a transitional strategy. A placement committee will convene for students coming from a residency assignment to review Walton County School District placement options.

As required by law, teachers and administrators will report to the principal or to his or her designee those students who have committed aggravated assault with a firearm, aggravated battery, sexual offenses, possession of a deadly weapon and commission of drug offenses. Such students will be reported to the superintendent, local police authority and the District Attorney as required by O.C. G.A. § 20-2-1184. (NOTE: Students in grades K-5 are subject to the Student Code of Conduct, and may be referred to the Disciplinary Hearing Officer where appropriate).

Discipline records are a part of a student's confidential educational record and are protected by FERPA guidelines.

LEVEL I MISCONDUCT

An act of misconduct at Level I generally requires staff intervention but does not seriously endanger the health or safety of others. For a first time Level I offense, disciplinary actions may include, but are not limited to the following: loss of privileges, parent/teacher conferences, assignment of a school service or project related to the misbehavior, a behavior contract, detention, in-school suspension (ISS), short-term out-of-school suspension (OSS, less than 10 days), administrative probation or other reasonable disciplinary action at the discretion of the principal or his or her designee. For Level I bus misbehavior, the school bus driver may reassign the student's seat, notify the parent/guardian or refer the matter to a school administrator. **Dispositions listed are minimum.**

1.01 Bus Misbehavior (GA .06)

A student shall not disregard the directions of school bus drivers or school bus aides, or otherwise fail to comply with the Student Code of Conduct while on the bus. In addition to the other rules in this Student Code of Conduct, students will (a) load and unload the school bus in a safe and orderly manner; (b) be at the bus stop on time; (c) go directly to an available or assigned seat upon entering the school bus; (d) refrain from bringing oversized or potentially dangerous objects onto the school bus; (e) keep the school bus aisle free of all objects; (f) refrain from eating, drinking or chewing gum; (g) keep seating area clean and in good, safe condition; and (h) refrain from distracting the driver.

1.02 Disregarding Instructions of a School Official (GA .33)

A student shall not disregard the instructions of school personnel. Examples of noncompliant conduct include continued refusal to complete assignments, violating classroom rules and decorum and failing to follow instructions and guidelines during extracurricular activities and field trips.

1.03 Disrupting the School Environment (GA .33)

A student shall not engage in any conduct which is reasonably likely to distract students from learning or disrupts the orderly educational process in the classroom or any other instructional setting.

1.04 Excessive Tardiness* (GA .30)

A student shall not report late to school or class without a valid excuse from his/her parent/guardian. Excessive tardies may subject a student to discipline under this rule.

1.05 Failure to Serve a Teacher Assigned Detention (GA .30)

A student shall not fail to serve teacher assigned detention.

1.06 Gambling

A student shall not participate in any form of gambling or be in possession of any gambling device or item which can be used to promote or facilitate gambling; provided, however, nothing in this section shall prohibit a student from participating in school-sponsored raffles. Students who participate in gambling activities involving amounts of \$100.00 or more may be charged with violating Rule 2.30.

1.07 Inappropriate Public Display of Affection (GA .16)

A student shall not engage in an inappropriate public display of affection.

1.08 Use of Profanity or Obscene Language (GA .33)

A student shall not use profanity or obscene language, even if the profanity or obscene language is not directed toward another or intended to be heard by another. A student who directs profanity or obscene language or gestures toward another person shall be charged with Rule 2.04.

1.09 Littering

A student shall not throw, leave or dispose of litter or waste except in a designated trash can or recycling container.

1.10 Minor Parking Violation

A student shall not violate any published rules or regulations related to driving on campus.

1.11 Minor School Disturbance (GA .33)

A student shall not engage in any conduct which is reasonably likely to distract other students or interfere with learning for a short duration. A student who engages in conduct which disrupts the education process for any significant duration may be charged with a violation of Rule 2.28. A student who creates a material or substantial disruption may be charged with Rule 3.11.

1.12 Dress Code Violation (GA .31)

Students are expected to follow school and agenda specific descriptions for dress code. A student shall not violate the published dress code of his or her school.

1.13 Sleeping in Class

A student shall not sleep in class or engage in any other off-task behaviors.

1.14 Subsequent Level I Offense (GA .33)

A student who commits a second violation of a Level I offense within the same school year may be subject to Level II and/or Level III disciplinary action.

LEVEL II MISCONDUCT

Level II misconduct may result in an immediate disciplinary action by a school-level administrator up to and including short-term (10 days or less) out-of-school suspension pending a hearing before the Student Disciplinary Hearing Officer. In addition to the above, school administrators may also impose such lesser disciplinary measures as appropriate. Examples of such measures may include, but are not limited to, an Administrative Probation Contract, revocation of parking privileges, school bus suspension and assignment to ISS. Following a student disciplinary hearing, a student found to have committed an act of Level II misconduct may be subject to long-term suspension, expulsion or given the option to attend the alternative program. A subsequent Level II offense may be considered to be an aggravating factor by the Student Disciplinary Hearing Officer when determining the appropriate level of discipline to impose. **Dispositions are minimum.**

2.01 Bus Misbehavior (GA .06)

A student shall not disregard the directions of school bus drivers and school bus aides or otherwise fail to comply with the Student Code of Conduct while on the bus. In addition, students will (a) not use loud voices, profanity or obscene gestures; (b) remain properly seated until instructed to unload the school bus; (c) not push and shove other students or engage in horseplay while waiting to load the school bus, while loading or unloading the school bus or while on the school bus; (d) not extend head, arms, hands or other objects out of the bus windows; (e) not throw objects from the school bus or while inside the school bus; (f) not use any electronic devices which might interfere with the school bus communications equipment or the school bus driver's operation of the school bus, including cell phones, pagers, CD or MP3 players or similar devices; (g) not intentionally ignore or refuse to comply with the safety-related directive of a school bus driver or other school district employee; (h) not use mirrors, lasers, flash cameras or any other lights or reflective device in any manner that might interfere with the school bus driver's operation of the school bus.

2.02 Bullying (GA .29)

A student shall not bully another student. Bullying is defined as (1) any willful attempt or threat to inflict injury on another person, when accompanied by a present ability to do so; (2) any intentional display of force such as would give the victim reason to fear or expect immediate bodily harm; or (3) any intentional written, verbal or physical act(s) which a reasonable person would perceive as being intended to threaten, harass or intimidate that (a) causes another person substantial physical harm or visible bodily harm; (b) has the effect of substantially interfering with a student's education; (c) is so severe, persistent or pervasive that it creates an intimidating or threatening educational environment; or (d) has the effect of substantially disrupting the orderly operation of the school. Upon a finding by the Disciplinary Hearing Officer that a student in grades six through 12 has committed the offense of bullying for the third time in a school year, such student shall be given the option to attend the alternative program in lieu of expulsion. (4) Retaliation by a student against another who made a bullying report is strictly prohibited. The retaliating student will be subject to a disciplinary hearing with possible law enforcement charges filed. Some examples of bullying are listed, but are not limited to the following, direct bullying (e.g., hitting, kicking, shoving, spitting, taunting, hazing, making degrading racial or sexual comments, using threatening speech or threatening behavior or obscene gestures) and indirect bullying (e.g., getting another person to assault a student, spreading rumors, deliberate exclusion from a group or activity and cyber bullying).

2.03 Cheating (GA .32)

A student shall not engage in any act of academic dishonesty. Academic dishonesty includes (1) cheating; intentionally using or attempting to use unauthorized materials, information or study aids in any academic exercise (e.g., copying another student's work); (2) fabrication; intentional and unauthorized falsification or invention of any information or citation in an academic exercise; (3) facilitation of academic dishonesty; intentionally or knowingly helping or attempting to help another to commit an act of academic dishonesty; or (4) plagiarism; intentionally or knowingly representing the words or ideas of another as one's own in any academic exercise.

2.04 Directing Obscene, Offensive or Profane Language at any School District Employee (GA .33)

A student shall not direct any vulgar, profane, indecent or obscene language or gestures toward a school district employee or volunteer.

2.05 Disrespectful Behavior/Disregard for Directions or Commands (GA .33)

A student shall not disregard the reasonable directives or commands of teachers, administrators or other school personnel. Disrespectful behavior includes, but is not limited to, rude behavior; profanity; ethnic, religious, sexual slurs or derogatory statements; name calling; indecent, lewd or vulgar language or conduct; defamatory statements; taunting; or instigation. Disregard for directives or commands can include, but is not limited to, failure to follow teacher and/or administrator directives and failure to follow school rules.

2.06 Electronic/Communication Device (GA .34)

Use during school hours of a beeper, pager, cellular phone, personal digital assistant (PDA), any visual and/or audio recording device or other electronic equipment is prohibited except where the student receives prior permission from the principal or principal's designee for use of the item. Phones and other electronic devices must remain off during instructional classes. Failure to silence an electronic device shall be a violation of this rule. Schools are not responsible for loss, theft or replacement of items. Electronic devices used without permission may be confiscated by the administration. Possession and transmission of pornographic materials via electronic devices can result in violations of other provisions of the Student Code of Conduct (e.g., rules 2.15 and 2.17) and may result in a recommendation of suspension, option to attend the alternative program or expulsion.

2.07 Fighting and/or Simple Battery (GA. .03, .08)

No student shall intentionally make physical contact of an insulting or provoking nature with another person, or intentionally cause physical harm to another. A student may be charged with violating this rule even if the victim does not suffer any visible bodily harm. Examples of prohibited conduct include pushing, shoving, wrestling or hitting between students; or participating in an altercation.

2.08 Fire Alarm (GA .06)

See Rule 3.03.

2.09 Fleeing a School District Employee/Interference with School Operations (GA .33)

A student shall not prevent, interfere with, resist or intimidate school personnel in the performance of their duties or attempt to do so. A student shall not prevent or attempt to prevent another student from participating in educational activities, disciplinary hearings or administrative investigations. Prohibited conduct under this rule includes, but is not limited to, fleeing or running from school personnel, refusing to cooperate with a search to recover dangerous or contraband items and threatening to retaliate against a student or other person who cooperates or provides testimony related to an investigation or disciplinary hearing.

2.10 Gang Activity (GA .35)

A student shall not engage in conduct that is reasonably viewed as promoting or advertising participation in a street gang, as defined by O.C.G. A. § 16-15-3. A student who causes property damage as a result of any act of gang-related painting, marking, writing on or tagging of school property may also be charged with a violation of Rule 2.13 (Destruction of Property) or Rule 3.14 (Damage to Property).

2.11 Inappropriate Use of Technology (GA .05)

A student shall not use technology resources to:

- Send, display, access, publish or download material or content that is obscene, offensive, vulgar and/or pornographic by electronic means;
- Engage in any violation of the school district policies or the Student Code of Conduct, including bullying, cyber bullying, harassment or threats of violence;
- Use obscene, profane, discriminatory, threatening or inflammatory language;
- Damage computers, computer systems, software/programs or computer networks (this includes changing workstation and printer configuration). (GA .05)
- Engage in “hacking” or any other attempt to compromise the security or configuration of any computer system, including the use of proxy servers or other filter avoidance measures;
- Violate copyright laws or engage in any illegal activity;
- Use or access another users’ computer ID, file folders, work or password;
- Participate in or use electronic mail, instant messaging, chat rooms or other forms of direct electronic communication unless expressly authorized by and under the direct supervision of school personnel;
- Publish, display or share material that is reasonably likely to cause a material and substantial disruption to the school environment;
- Use a non-teacher approved site on the internet.

2.12 Intentionally Providing False Information (GA .33)

A student shall not (a) provide a false name when requested to identify himself or herself; (b) falsify school records; (c) make false statements or provide other false information to school personnel; (d) engage in any act of deception or falsification; or (e) forge another person's signature or present a document with a forged signature. A student who knowingly and intentionally falsifies, misrepresents, omits or erroneously reports information regarding an instance of alleged inappropriate behavior by a teacher, administrator or other school employee toward a student may be charged with violating Rule 3.25.

2.13 Destruction of Property (\$500 or less) (GA .20)

A student shall not intentionally damage or deface the property of another, including school district property, without the consent of the owner. If the value of the property is more than \$500.00, the student will be charged with a violation of Rule 3.12

2.14 Possession of Contraband (GA .34)

A student shall not possess any item expressly prohibited in the classroom or at school level by teachers, administrators or other school personnel. In addition to any contraband identified at the school level, all students shall be prohibited from possessing laser light pointers.

2.15 Possession of Obscene and/or Offensive Materials or Use of Obscene and/or Offensive Manifestations (GA .06)

A student shall not possess, display, publish or share any obscene, lewd, vulgar or pornographic material. A student shall not direct obscene, vulgar or profane forms of expression (verbal, written or gesture) toward another person.

2.16 Possession of Stolen Property (GA .34)

A student shall not possess property which the student knows or reasonably should know to be stolen.

2.17 Sexual Harassment (GA .15)

A student shall not engage in any act of sexual harassment. Sexual harassment is unwelcome verbal, nonverbal or physical conduct that is sexual in nature and/or conduct that is directed at another person based on sex. Sexual harassment which involves threats of violence or any other criminal act will result in the student's being charged with an appropriate Level III violation. Pending a student disciplinary hearing, the accused student may be subject to certain restrictions, including but not limited to, OSS, ISS, re-assignment to a different school, class reassignment and/or bus re-assignment in order to eliminate or minimize contact with the victim.

2.18 Possession and/or use of Tobacco (GA .18)

A student shall not possess or distribute any type of cigarette, tobacco, tobacco product, tobacco related object or look-alike objects which appear to be cigarettes, electronic cigarettes, tobacco, tobacco products or tobacco related objects. Tobacco related objects include any object or device which may be used to consume tobacco, including smoking paraphernalia, wrapping or rolling papers, matches and lighters.

2.19 Simple Assault (GA .17)

No student shall (1) attempt to inflict a violent injury upon another person; or (2) commit any act which places another in reasonable apprehension of immediately receiving a violent injury.

2.20 Theft (\$1500 or less) (GA .11)

A student shall not take, be in possession of or dispose of the property of another, including school district property, without the consent of the owner. If the value of the property is more than \$1,500.00, the student will be charged with a violation of Rule 3.20.

2.21 Threats and/or Extortion (GA .17)

A student shall not threaten, either verbally, electronically or in writing, to cause injury to the person or property of another person, either directly to the intended victim or to another person (see 2.02 Bullying). Additionally, a student shall not attempt to obtain anything of value from another by threatening to (a) inflict bodily injury; (b) commit a criminal offense; (c) accuse another of committing a criminal offense; (d) disseminate any information tending to harm the reputation of another. Completion of the threat constitutes a LEVEL III offense.

2.22 Trespassing (GA .19)

A student shall not enter any school district property without permission when neither school nor a school related activity is in session; remain on school district property when directed to leave by a school or law enforcement official; or enter upon school district property or attend a school sponsored function (whether or not on school property) while under expulsion, OSS, ISS or assignment to the Alternative Educational Program.

2.23 Truancy and/or Unauthorized Leaving Class/Campus (GA .30)

A student shall not be absent from or late to school, class or any required assembly without proper authorization or excuse. A student shall not arrive late or leave early without following sign in or sign out procedures through the attendance office.

2.24 Unauthorized and/or Inappropriate Use of School or Personal Property (GA .33)

A student shall not access or use school property or the property of another person in a way that constitutes misuse or is not authorized.

2.25 Encouraging or Assisting Another to Engage in a Level II Violation (GA .33)

A student shall not encourage or assist another student to engage in any Level II prohibited conduct.

2.26 Unauthorized Entry or Access (GA .33)

A student shall not leave his or her assigned area without permission, access restricted areas of the school without permission or enter school buses when a driver is not present.

2.27 Reckless Conduct/Reckless Endangerment of Other Students (GA .33)

Reckless conduct or reckless endangerment occurs:

- (1) When a student accidentally or unintentionally causes harm to another person, to the property of another person or to school district property;
- (2) When a student possesses any potentially dangerous item, including without limitation, those described in 3.08, 3.09, 3.15, 3.16, 3.17 or 3.26, the principal or principal's designee, in his or her discretion, may charge a student with a violation of 2.27, instead of a Level III offense, where there is evidence that the student did not intend to bring such item to school, on to school district property or to a school sponsored event. Such evidence may include, but is not limited to, the student's self-reporting to school officials that he or she accidentally brought such item to school; or
- (3) When a student commits an act which reasonably could have caused harm to another person, damage to the property of another person or to school district property or otherwise endangers the safety of the person or property of another person.
- (4) The principal must report the possession of a weapon in accordance with OCGA 20-2-1184(b) even though the student is punished under this section.

2.28 Inciting or Participation in a Minor Student Disruption (GA .33)

A student shall not engage in or initiate conduct which is reasonably likely to disrupt or interfere with the educational process. A minor disruption is one that does not result in a material or substantial disruption to the educational process but only minimally interferes with the operations of the schools. Such a disruption is one which does not last for a sustained period of time while a teacher is delivering instruction, does not result in personal injury or property damage, does not require any kind of “lock down” or evacuation of students or does not require the involvement of law enforcement. A student who causes material or substantial disruption will be charged with violating Rule 3.11.

2.29 Subsequent Level II Offense (GA .33)

A student who commits a second violation of a Level II offense within the same school year may be subject to Level III disciplinary action.

2.30 Gambling

A student shall not participate in any form of gambling or betting or possess a gambling device; provided, however, nothing in this section shall prohibit a student from participating in school-sponsored raffles. Students who participate in gambling activities involving amounts of less than \$100.00 may be charged with violating Rule 1.06.

LEVEL III MISCONDUCT

Misconduct at Level III may result in immediate disciplinary action by a school-level administrator up to and including short-term out-of-school suspension (10 days or less) pending a hearing before the Student Disciplinary Hearing Officer. In addition, school administrators may revoke a student’s parking privileges, impose a school bus suspension and assign the student to in-school suspension.

If a student is found to have committed a Level III offense by a student Disciplinary Hearing Officer, the student may be given additional days of in-school or out-of-school suspension, expelled for a designated period of time, expelled on a permanent basis and given the option to attend the alternative education program. The Hearing Officer is also authorized to impose additional sanctions, including revocation of bus privileges, restrictions on participation in extracurricular activities and imposition of re-enrollment conditions for students involved in drug or alcohol offenses and/or assign administrative probation. **Dispositions are minimum.**

3.01 Arson (GA .02)

A student shall not knowingly damage the property of another by means of fire or explosive.

3.02 Battery (GA. .03 & .08)

No student shall intentionally cause substantial physical harm (i.e., harm that requires medical attention) or visible bodily harm to another. Any student who commits an act of physical violence against a teacher, administrator or other school district employee will be suspended or expelled in accordance with O.C. G.A. § 20-2-751.6. A student who places bodily fluid or other foreign substance in food, drink or other items for human consumption by another person is in violation of this section.

3.03 Bomb Threats/False Alarms (GA .06 & .17)

A student shall not activate a fire alarm signaling system or any audible alarm which results in a response by the fire department and/or law enforcement or evacuation of the school unless directed to do so by a school district employee or in response to a fire or other emergency. A student shall not report a fire or threatened act of school violence (e.g., bomb threat or school shooting) which the student does not reasonably believe to exist.

3.04 Burglary (GA. 04 & .11)

A student shall not enter any school building, vehicle or structure for the purpose of committing theft, damaging property or committing any felony.

3.05 Bus Misbehaviors from Level III Offenses (GA .06)

3.06 Chronically Disruptive Student (GA. 33)

A student who has been identified as a chronic disruptive problem student and who hereafter violates any provision of the Student Code of Conduct shall also be in violation of this rule.

3.07 Off-Campus Felony Conduct (GA. 06)

No student shall engage in any off-campus conduct which could result in the student being criminally charged with an offense which would be a felony if committed by an adult and which makes the student's continued presence at school a potential danger to persons or property at the school or which disrupts the educational process.

3.08 Drugs/Alcohol (GA .01 & .07)

A student shall not possess, sell, use, transmit or distribute over-the-counter medications, controlled substances (including prescription medications), counterfeit substances, alcohol or drug-related object except as follows (1) this rule shall not apply to students who are authorized to self-administer certain school-authorized medications (e.g., asthma inhalers and auto-injectable epinephrine) and who do so in accordance with board policy and school rules, and (2) this rule shall not apply to students who are using over-the-counter and lawfully prescribed medications in accordance with board policy and school rules. Drug related objects include any object or device which may be used to ingest or consume drugs or alcohol, including smoking paraphernalia, wrapping or rolling papers, pipes, water pipes, clips, rolling paper or any other item related to drug use. A student shall not use or be under the influence of alcohol or any controlled substance which has not been lawfully prescribed to the student by a duly licensed medical practitioner or impaired by any over-the-counter medication, lawfully prescribed medication, illegal drug or inhalant. A student shall not engage in any conduct which violates any school-level rules regarding the dispensation and administration of over-the-counter and prescribed medications at school.

3.09 Explosives (GA .23)

A student shall not possess, manufacture, use or threaten to use a destructive device, detonator, explosive (including fireworks or ammunition), hoax device, incendiary, over-pressure device or poison gas (including tear gas devices), or attempt to create or prepare any such device, or any other object that could reasonably be construed to be an explosive. A student shall not falsely claim (a) to have an explosive device in his or her possession; (b) that another person has an explosive device in his or her possession; or (3) that another person is bringing an explosive device onto school property or to a school function.

3.10 Homicide (GA .09)

A student shall not engage in any conduct which could result in the student being criminally charged with murder, voluntary manslaughter or involuntary manslaughter.

3.11 Inciting or Participating in a Material or Substantial Disruption (GA .06)

A student shall not engage in behavior which is reasonably likely to (1) disrupt the learning environment; (2) create a threat to the health and/or safety of others; or (3) interfere with the normal operation of the school, class, program or activity.

3.12 Destruction of Property (more than \$500.00) (GA .20)

A student shall not intentionally damage or deface the property of another, including school district property, without the consent of the owner. If the value of the property is \$500.00 or less, the student will be charged with a violation of Rule 2.13.

3.13 Kidnapping (GA .10)

A student shall not abduct or seize another person and hold such person against his or her will.

3.14 Damage to Property and Vandalism (GA .20)

See Rule 3.12.

3.15 Possession of Weapons (GA .25, .26 & .34)

A student shall not possess, manufacture, use or threaten to use any weapon, firearm, silencer or any other object that could be used as, or reasonably be construed to be a weapon, including but not limited to, stun guns, tasers, pepper spray, toy guns and replicas of weapons. This rule expressly extends to weapons which have been rendered inoperable, or any components thereof which may be readily assembled. A student shall not falsely claim (a) to have a weapon in his or her possession; (b) that another person has a weapon in his or her possession; or (c) that another person is bringing a weapon onto school property or to a school function.

3.16 Possession of Weapons (knife) (GA .22 & .23)

A student shall not possess, manufacture, use, or threaten to use any weapon, including but not limited to, a bowie knife, switchblade knife, ballistic knife, straight-edge razor, razor blade, bludgeon-type weapon, ice pick or any other object that could reasonably be construed to be a knife. A student shall not falsely claim (a) to have a knife in his or her possession; (b) that another person has a knife in his or her possession; or (c) that another person is bringing a knife onto school property or to a school function.

3.17 Possession of Other Dangerous Instruments (GA .23)

A student shall not use any object as a weapon to intimidate or inflict harm on another, or possess or use metal pipes, metal chains, brass knuckles, body piercing instruments, tattooing devices, scissors, pepper spray or other substantially similar dangerous instruments.

3.18 Robbery (GA .13)

A student shall not take the property of another by use of force (including a weapon), by intimidation, by use of threat or coercion or by sudden snatching.

3.19 Sexual Misconduct (GA .14 & .16)

A student shall not (a) sexually assault or commit sexual battery on another; (b) engage in or attempt to commit any act of indecency; (c) engage in any act of sexual harassment which involves actual or threatened physical contact; (d) perform any act of lewd exposure or public indecency; (e) perform any act of lewd caressing or indecent fondling/touching of the student's own body or the body of another.

3.20 Theft (more than \$1500.00) (GA .11 & .12)

A student shall not take, be in possession of or dispose of the property of another, including school district property, without the consent of the owner. If the value of the property is \$1,500.00 or less, the student will be charged with a violation of Rule 2.20.

3.21 Threats of Violence (GA. 17)

A student shall not threaten to commit any crime of violence including threaten to burn or damage property, or otherwise communicating a serious expression of an intent to commit an act of unlawful violence to a particular individual or group of individuals.

3.22 Threats/Intimidation (GA .17)

A student shall not (a) threaten to engage in any conduct which is reasonably likely to materially and substantially disrupt the educational environment; (b) threaten to bring or use weapons or explosive devices on school property or at a school related activity; (c) fabricate a threat including stating falsely that an act of violence will or may occur; (d) threaten a Walton County School District employee.

3.23 Violation of Administrative Probation (GA .33)

A student shall not violate assigned administrative probation.

3.24 Promoting or Advertising Illegal Conduct (GA .06)

A student shall not (a) engage in conduct that is reasonably viewed as promoting or advertising the use of drugs, alcohol or any other illegal substance; or (b) encourage or assist another to commit a Level III violation of the Student Code of Conduct.

3.25 Making False Report (GA .33)

A student shall not knowingly and intentionally falsify, misrepresent or erroneously report alleged inappropriate behavior by a teacher, administrator or other school employee toward a student, or omit information which makes such report false or misleading.

3.26 Other Firearms (GA .23, .25 & .26)

See 3.09, 3.15, 3.16 and 3.17.

3.27 Felony Conviction

A student will not be permitted to enroll or be readmitted to any school or program in the school district if that student has been indicted for, had an accusation filed for, has been adjudicated to have committed or has been convicted of any felony offense or has been adjudicated to have committed a delinquent act which would be a felony if committed by an adult. If refused enrollment or re-admission under this rule, the student or student's parents or guardian may request a hearing pursuant to OCGA 20-2-754.

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Loganville	Wednesday, August 23, 2017	Lunch	Collect Ring Balances
Loganville	Thursday, August 24, 2017	Advisement	Ring Ceremony during advisement
Loganville	Thursday, October 19, 2017	Advisement	Senior Class Meeting during advisement
Loganville	Wednesday, October 25, 2017	Lunch	Graduation Announcements, Class Rings, & Letter Jackets
Loganville	Thursday, October 26, 2017	Lunch	Graduation Announcements, Class Rings, & Letter Jackets
Loganville	Thursday, November 30, 2017	Lunch	Graduation Announcements, Class Rings, & Letter Jackets
Loganville	Thursday, January 11, 2018	Lunch	Senior Dues, Graduation Announcements, Class Rings, & Letter Jackets
Loganville	Friday, January 12, 2018	Lunch	Senior Dues, Graduation Announcements, Class Rings, & Letter Jackets
Loganville	Monday, February 12, 2018	Lunch	Senior Dues, Graduation Announcements, Class Rings, & Letter Jackets
Loganville	Thursday, March 01, 2018	Advisement	Sophomore Ring Meeting during advisement
Loganville	Thursday, March 08, 2018	Lunch	Class Rings & Letter Jackets
Loganville	Friday, March 09, 2018	Lunch	Class Rings & Letter Jackets
Loganville	Thursday, March 22, 2018	Lunch	Graduation Announcement Delivery, Class Ring & Letter Jacket Orders
Loganville	Thursday, April 26, 2018	Lunch	Cap & Gown Delivery-Gym Concession Stand

